

## **Chairman's report 2018 (our 6<sup>th</sup> year of operation)**

Looking back on 2018 & the first 3 months of 2019....

### **Membership**

- Membership remained capped at 50. Since introducing the monthly fees we have lost fewer skaters. averaged 45- 50 paid up skaters each month plus 5-10 taster session skaters.
- From Sept 2017 Membership fees were incorporated in the monthly fees and can no longer be split out.

### **Classes & Coaching**

- We continued to focus on Basic Skills but moved fully into being a competitive club with the majority of skaters deciding to compete.
- Maureen & Emily joined our coaching team.
- We lost a few of the Saturday 9am-10am skaters but this has built up again recently.
- We continued with monthly fees, which work out as around £3 per hour without skater hire and £4 with.
- A cap on fees was introduced - £40 per skater and £70 per family.
- The Friday class started in May 2018. Initially it was subsidised by the Monday and Saturday classes but numbers increased and it now self-financing. Since February 2019 we have hired the whole hall
- In 2019 we started a new Sunday class.
- On a Saturday we have the full hall 10-11am
- In 2018 we ensured there were at least 3 Saturday and Friday classes per month. Friday Classes continued through holidays.
- Skaters progressed; c. 86 certificates were awarded for safe skating and Basic Skills (91 in 2017) 5 passed FARS grade 6 in July 2018.
- Our skaters competed in six competitions (two in 2017). FARS champs, Retro Rookie Comp, Cardiff, Ely, Tiptree, & Retro.
- Taster sessions continued to be well attended.
- We started to pay external coaches.
- We continued with the class structure of 1<sup>st</sup> hour = Grades Class and 2<sup>nd</sup> hour = Free skating.
- Karen & Jenna are currently our only FARS registered coaches.
- We continued to use Walsall Council for DBS checks (£12) Maureen & Emily were checked in the last year.
- We held our 2<sup>nd</sup> Christmas Gala which everyone enjoyed and generated £824.34 for the club funds (Mainly in 2018 accounts with some photo sales falling into 2019)
- We held our 2<sup>nd</sup> club competition (the last one was in 2015) This was a great success and a chance for skaters to experience a competition without have to travel (for 4 skaters it was their first competition) We managed to cover our costs and generated a surplus of £203.26 before photo sales.

### **Skates and Equipment**

- Thanks to Jane, we sold the remainder of our old skates and wheels generating income of £1,400 in 2018 and £225 to date in 2019.
- We replaced these old skates with roll line Variant or Mistral plates with Edea or Risport boots. We have replaced all wheels with basic Magnum 49's and grey stoppers to help with maintenance. This cost £3,522.56 in 2018 and we have spent £297.50 to date in 2019
- We also bought boot covers.
- All but our blue and yellow "boot Skates" were donated to the charity shop.
- 11 pairs of skates are out on Long Term hire. The £220 deposits are kept in a separate reserves account.
- We number and recorded all of our skates in asset management software. The cost of replacing all of our skates with new skates would be £16,720.
- We bought a new tablet, a second speaker, an extension lead. We also bought a water dispenser and urn to sell hot drinks.
- We started charging £2 to hire skating outfits (donated by skaters/coaches to the club)

### **Communication**

- We continued to use our website and Facebook Page to recruit new members. We use the Facebook Group to communicated with current members and have dropped the E-newsletter for the time being. We have also set up messenger groups for coaches, helpers and competition skaters.

### **Fundraising**

- We applied for 3 grants during the year but unfortunately were unsuccessful.

## **Looking forward...Proposals for this year:**

### Membership

- To remain capped at 50 and will be collected via the monthly fees.

### Classes & Coaching

- To split the club into three groups:
  - **Recreational** (Beginners and those who do not want to compete)
  - **Prep** (those who want to compete but are not ready to commit)
  - **Squad** (for those who want to go into FARS competition and championships).
- Skaters will be selected for Prep and Squad based on ability, work ethic and commitment.
- Squad skaters would be expected to attend all sessions. Going forward, Sunday class will be for squad skaters only. Saturday 10-11am on the far side will be for squad skaters.
- Prep skaters would be expected to attend 2 sessions a week, one of which must be a Friday.
- Recreational skaters can attend Monday and/or Saturday classes only. These classes will continue through August for the first time.
- Paul will only coach squad skaters.
- Monthly Fees to remain as they are for recreational and prep skaters but increase by £2 per hour help cover the hall hire and Paul's costs. (£12 without hire skates and £14 with skates)
- To remove or increase the cap on fees.
- Enter skaters in more competitions this year.
- To look for a new dress maker for the club leotards.
- Put on another Gala in December
- Hold another club competition next year and look at holding a basic skills competition inviting other clubs.
- Introduce a code of conduct.
- This year I would like see the parents get more involved with running the club to free the coaches up to focus on coaching.

### Skates and equipment

- There are no plans to buy any more skates. We just need boot covers, stoppers and wheels.
- We will encourage adults or children whose feet have stopped growing to buy their own skates.
- Squad members will be required to buy their own skates. These must be approved by coaches before purchase. (we mayl consider selling their current hired skates to the skaters)

### Communication / Publicity

- To continue using our Website, Facebook Page to publicise the club.

### Fundraising

- Make the Christmas gala as a major fund raiser.
- Look into getting sponsorship for 2019
- Get the tuckshop going to pay for a fun day for the skaters (e.g. bowling / disco / party etc)

As usual, there are a number of people to thank for their help over the last year.

- All our coaches. They are all unpaid volunteers who put in a lot of hours to help our skaters.
- Carole Colclough who has worked with the finances.
- All the parents who have helped, sorting out skates and generally supporting the coaches and skaters.
- The staff at West Walsall E-Act Academy who have helped us keep roller skating at the centre.

### **Treasurers Report for the accounts of Jan 2017- Dec 2018**

The Club ended 2018 making a profit of £329.60 compared to a profit of £50.39 in 2017. This was largely down to the surplus from the Christmas Gala. We usually budget to break-even with all surpluses spent on equipment. The resulting cash / bank balance at the end of 2018 was £2,945.97 (we try to keep a balance of £2,500 just in case of any emergencies) **(See Annex A)**

#### **Summary**

- Fee income increased to £10,255 (£2,370 in 2017)
- Hall Charges increase to £5,988 (£1,418 in 2017)
- External Coaches cost £780 (£0 in 2017)
- We made £150 renting out skates mainly to Chase ARSC.
- Income for skate skates and cost of skates was slightly down on 2017
- Club outfits were subsidized by £15 per skater (£315) This was paid for by 2017 gala profits.
- Income for Polo's & tights bought in 2018 is in 2019 accounts

**2018 Budget (See Annex B)** To date in 2019 we are making a profit of £90.19. This is mainly due to the profit made at the Club competition. It is anticipated that at the end of the year we will break-even.

#### Assumptions:

- No increase in the hourly hall hire charge.
- Skater numbers to be maintained.
- To continue with the current monthly fees but increase the cap
- Hall hire of 3 hours on a Saturday (full hall for 1 hour), 1.5 hours on a Monday, 2 hours on a Friday (full floor) and 1.5 hours on a Sunday.
- 44 sessions per year with skaters charged for 40 to allow for cancellations.
- Continue to pay for Paul and Jenna.
- Christmas gala to make a surplus of £500
- No increase in FARS Affiliation, music licence and other subscriptions.
- No more skate purchases unless money is generated from sales of skates / wheels

Walsall Artistic Roller Skating Club

Year Ending: 31 December 2018

**RECEIPTS**

Balance B/fwd @ 1st January 2018

Actual

£

2,616.37

<u>Code</u>	<u>Description</u>	
I02	Class income	10,255.41
I04	Skate Hire income	150.00
I05	Easy Fundraising	17.66
I06	LT Skate Hire For Transfer	-
I08	Sales - Skates	1,202.00
I09	Sales - Skating Sundries	285.20
I10	Sales - Certificates	43.00
I11	Donations	67.50
I12	Bank Interest	0.18
I14	FARS / Comp / Training Fees	494.75
I16	Gala income	836.87
I17	Polo / Club Leotard / Tights Income	546.00

Income for the Year

13,898.57

**PROFIT (LOSS) FOR THE YEAR**

329.60

Balance C/fwd @ 31st Dec 2018 (B/fwd @ 1st Jan)

2,945.97

Long Term Skate Hire (in deposit a/c)

260.00

Actual

£

**PAYMENTS**

<u>Code</u>	<u>Description</u>	
E02	Hall cost	5,988.25
E04	Purchases - Equipment (Skates/ wheels etc)	3,522.56
E05	Purchases - Skating Sundries (bags, covers, spinners etc)	386.11
E06	Misc Purchases - Stationery / Certificates / Storage etc	352.55
E07	Insurance	169.00
E08	Affiliations / Subscriptions / Website / Music Licence	30.00
E09	Fun Sessions	5.99
E10	Gifts / Donations / Skating Vouchers	193.31
E11	Postage	6.00
E12	Training / DBS Costs / Coaches Expenses	241.51
E14	FARS / Comp / Training Fees	569.75
E15	External Coach Fees	780.00
E16	Gala Costs	109.53
E17	Polo / Club Leotard / Tights Cost	1,214.41

Expenditure for the Year

13,568.97

Walsall Artistic Roller Skating Club

Year Ending: 31 December 2019

**RECEIPTS**

<u>Code</u>	<u>Description</u>	<u>Budget</u>
I02	Class income	13,000.00
I04	Skate Hire income	
I05	Easy Fundraising	
I06	LT Skate Hire For Transfer	-
I08	Sales - Skates	-
I09	Sales - Skating Sundries (e.g wheels)	
I10	Sales - Certificates	50.00
I11	Donations	-
I12	Bank Interest	
I13	Tuck Shop income (use for kids party etc )	
I14	FARS / Comp / Training Fees	-
I15	Club Comp Income	800.00
I16	Gala income	800.00
I17	Polo / Club Leotard / Tights Income	
I18	Dress Hire	
Income for the Year		<u>14,650.00</u>
PROFIT (LOSS) FOR THE YEAR		<u>0.00</u>

**PAYMENTS**

<u>Code</u>	<u>Description</u>	<u>Budget</u>
E02	Hall cost	10,000.00
E04	Purchases- Equipment (Skates/ wheels etc)	500.00
E05	Purchases- Skating Sundries (bags, covers, spinners etc)	100.00
E06	Misc Purchases- Stationery / Certificates / Storage etc	300.00
E07	Insurance	190.00
E08	Affiliations / Subscriptions / Website / Music Licence	230.00
E09	Fun Sessions	20.00
E10	Gifts / Donations / Skating Vouchers	200.00
E11	Postage	10.00
E12	Training / DBS Costs / Coaches Expenses	300.00
E13	Tuck shop income reserve	
E14	FARS / Comp / Training Fees	50.00
E15	Club Comp Costs	
E16	Gala Costs	100.00
E17	Polo / Club Leotard / Tights Cost	150.00
E18	External Coaches Fees	2,500.00
E19	Tuck Shop Costs	
Expenditure for the Year		<u>14,650.00</u>

## Changes to Policies

1. Club Constitution	No Change
2. Affiliation Policy	No Change
3. Health and Safety Policy	No Change
4. Coaching Policy	No Change
5. Data Protections, Records and Documents Policy	No Change
6. Skate Use & Hire Policy	No Change
7. Scale of Fees	No Change
8. Child Protection and Vulnerable Adults Policy	No Change
9. Complaints Procedure	No Change
10. Anti-Bullying Policy	No Change

## 11. Code of Conduct. To be added

– Committee members and Officers for the coming year

<u>Position</u>	<u>Current</u>	<u>New</u>
Chairman	Julie White-Southall	
Treasurer	Carole Colclough	
Secretary	Howard Shelley	
CPU Officer	Karen Daker	
Members	Anna Ashcroft Jeff Clark Lee Mandry Sarah Myatt Simon Stretton Kerry Watkinson Nicola Westwood	