

**WALSALL ARTISTIC ROLLER SKATING CLUB**  
Minutes of the Meeting held at West Walsall E-Act Academy  
on 21<sup>st</sup> June 2014



**Present** : Carole Colclough, Karen Daker, Glennys Fletcher, Adrian Head, Dee Wilson, Nicki Westwood

**Apologies** :, Amy Henworth, John Henworth, Jim Ramsden, Howard Shelley

1. **Minutes of the previous meeting and matters arising.** Minutes of the AGM on 29th March 2014 were presented as a true record. Matters arising:

- **Membership** – we are now full and have a waiting list in operation.
- **Beginners Course** – This is now underway and going well. It has generated a small surplus. Howard plans to run 3 courses per year. The next course is planned for September and is likely to run on a Wednesday as this is better for Howard. The plan is to hire 2 badminton courts. Karen to discuss dates with Howard so that the hall can be booked.
- **Registered Coaches** – Karen has spoken to FARs regarding putting Adrian & herself on the basic skills course. Unfortunately, FARs have no courses planned at the moment as they are in the process of changing the course. Glennys is going to re-register with FARs and renew her child protection. It was agreed that the club should cover the cost of the child protection.
- **Stock Take** - A stock take of hire skates is nearly complete. It was agreed that where possible white skates should be used from September. Adrian asked if the skates on loan had been included in the stock take. Karen said they had not but would be as soon as possible.

2. **Club Show.** The logistics of the show were discussed including layouts (**see Appendix 1**) , timings and roles (**See Appendix 2**) A number of issues were raised:

- **Videoing** - The question of videoing & photo's arose. It was felt that it would be impossible to stop people from videoing and taking pictures but we should ask them not to post videos or photo's containing other children on social media such as Facebook. We will tell people that there will be an opportunity at the end to take photograph's of the skaters. Adrian will video the show and if it is of sufficient quality will sell copies for a nominal amount. Adrian will also take photographs. Karen to check members' sheets to check all parents have given permission for photo's to be taken.
- **Other issues**
  - Carol to ask for changing rooms near the hall to be opened for skaters to get changed.
  - Carol to get gifts for Mrs Hailey & Mrs Massey who have worked so hard making costumes and the Centre staff who help us out.
  - Karen to contact the Express & Star & invite them to come at around 12 noon to take pictures.
  - Carol to ensure goal posts moved from far side (show area) & nets in show area are tied back.
  - Carol to ensure the far side is booked for Sat 28<sup>th</sup> June & Sat 5<sup>th</sup> July.
  - Raffle Prizes to be brought to the centre on the day of the show.

3. **Planning for the coming year.**

- **Finances** – The latest accounts were presented to the meeting which show that the Club's finances are very healthy. Karen Commented that we still need to be cautious as the Autumn term often sees a dip in numbers and also there was a plan to buy more skates. (sizes to be confirmed)
- **Skating Dates** – These were discussed and dates decided (**See appendix 3**) Carol, Nicki & Karen are away Sat 13<sup>th</sup> Sept but Glennys and Adrian agreed to take the class along with Howard. It was resolved that from September 20<sup>th</sup> the far side be booked for an extra hour 11am-12am to allow Basic Skills 6+ skaters to practice programmes. This would be done for a trial period up until the half- term holiday to see how it works.
- **Club Competitions** – Most of this year coaches and skaters have been working on the show and it seems to have kept skaters engaged. For the Autumn term the plan is to work towards a Club Competition

which will be held in early January. Skaters would compete in competitions based on grade. The idea of a "Spin, Spiral & Jump competition was discussed with each being more difficult based on grade. E.g. Grade 1 might just do a two footed jump, Grade 6+ it might be an axel. It was thought that Music for each competition was also a good idea.

- Session Plan's – Karen explained that the club operates on a not for profit basis and that all coaches are volunteers however feels we need to have a more professional to how we organise our classes. Karen showed a rough plan she had been working on for September. Adrian said he would be able to take Basic Skills 2 as well as 1. He also suggested collecting money by the door. Carol mentioned that historically, parents weren't allowed in the hall during skating sessions. Karen will do some more work on the plan and distribute it to coaches.
- Skate Hire. It was resolved that from September the cost of skate hire for white boots would be reduced to £1.00
- Payment - It was mentioned that paying for the 10 weeks in advance on the beginners course had worked well as it had removed the need for collecting money on a weekly basis and was it possible to introduce it for other classes. It was it may be difficult to administer but the idea of a skating pass / voucher was raised. Where you could for example pay for 5 passes and get one free. Glennys suggested giving the vouchers as a reward for regular attendance.
- Family / sibling discount – The idea of a sibling / parent discount was raised as it can work out expensive with 2+ members of the same family skating.

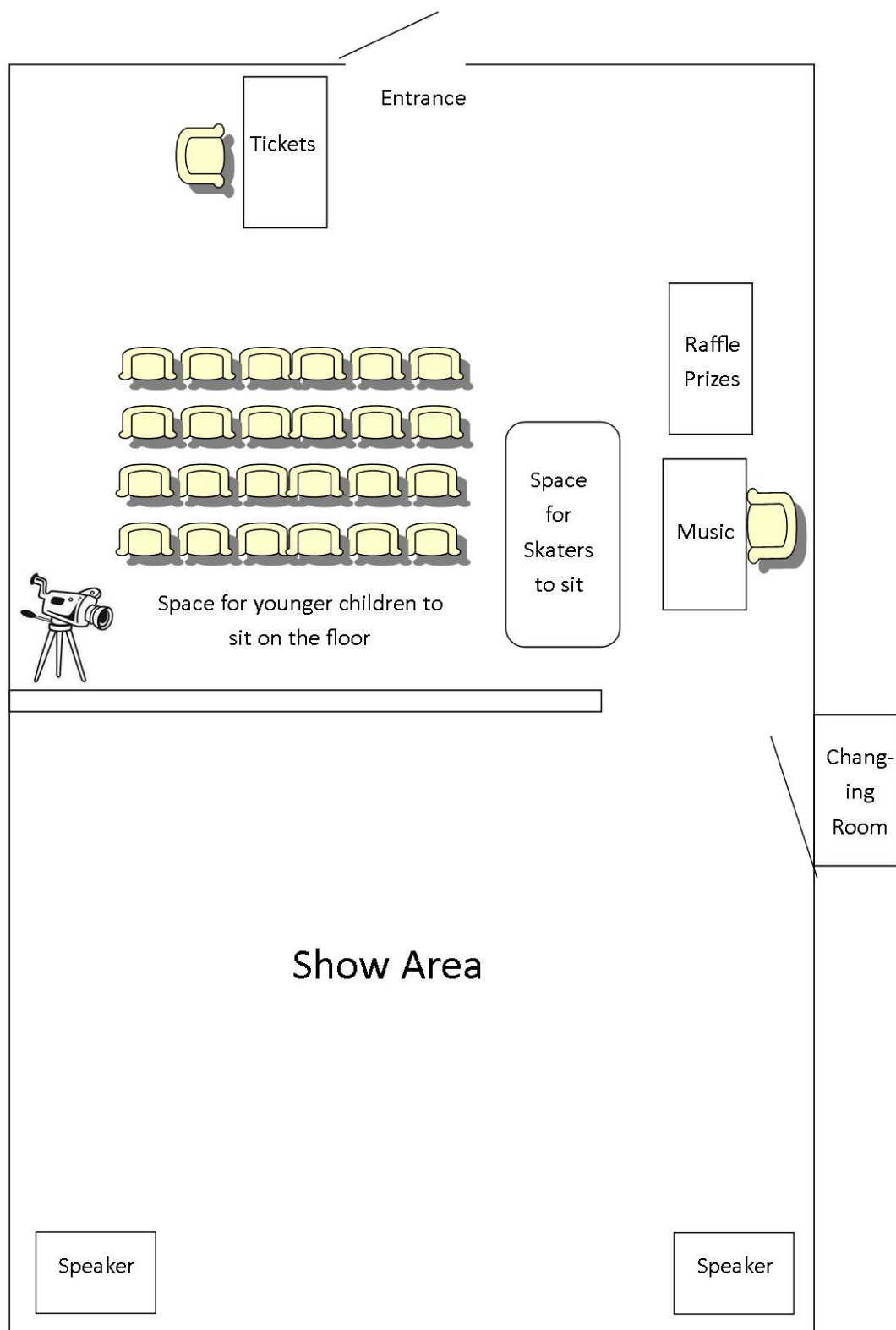
#### **4. Any other Business.**

- 19<sup>th</sup> July – We are having a shared meal after the fun session. Carol suggested If the weather is good, we will have a picnic outside otherwise we will eat upstairs.
- 13<sup>th</sup> December – it was decided this should be a fun session followed by a party for the skaters. Glennys suggested it be a fancy dress skate!

#### **5. Proposed date of Next Meeting: Sat 11th October 2014**

The meeting closed at 1:30pm

## Appendix 1 – Hall Layout



## Appendix 2. Show Timings & Roles

### Timings

**9.00am** – Beginners Course to be run on the far side of the hall instead of the nearside. Chairs, tables, music able & raffle table to set up on the nearside. Speakers to be set-up on far side without disturbing the beginners' course.

**10.00am** – Skaters to arrive already in costume with hair & make-up done. No parents allowed in the hall unless they are skating or helping with the set-up. Skaters get skates on & have a warm up.

**10.30am** – Doors open. Entry will be via the middle door (rather than the side door)

**10.45am** – Show to start. Estimate it will finish at 11.30am

**11.30am** – Presentations, Raffle and Photo opportunity.

**12.00pm** – Clear up. Wall is booked until 1pm if we run over.

### Roles

Kelv & Ivor - On the door. Collecting tickets, money & giving out programmes (Free of charge)

Nick - Music

Adrian - Video

Roger – Raffle Tickets and Commentary

Everyone – Setting up chairs, tables

## Appendix 3.

### Skating Dates - 2014

<u>Monday's</u>	<u>Saturday's</u>	
23-Jun-14	28-Jun-14	Cancelled
30-Jun-14	05-Jul-14	Show
07-Jul-14	12-Jul-14	Fun Skate
14-Jul-14	19-Jul-14	Fun Skate & Social
21-Jul-14	26-Jul-14	
28-Jul-14	02-Aug-14	
04-Aug-14	09-Aug-14	
11-Aug-14	16-Aug-14	
18-Aug-14	23-Aug-14	
25-Aug-14	30-Aug-14	
01-Sep-14	06-Sep-14	
08-Sep-14	13-Sep-14	
15-Sep-14	20-Sep-14	
22-Sep-14	27-Sep-14	
29-Sep-14	04-Oct-14	
06-Oct-14	11-Oct-14	
13-Oct-14	18-Oct-14	
20-Oct-14	25-Oct-14	
27-Oct-14	01-Nov-14	
03-Nov-14	08-Nov-14	
10-Nov-14	15-Nov-14	
17-Nov-14	22-Nov-14	
24-Nov-14	29-Nov-14	
01-Dec-14	06-Dec-14	
08-Dec-14	13-Dec-14	
15-Dec-14	20-Dec-14	
22-Dec-14	27-Dec-14	
29-Dec-14		